

**Papers for the Annual Parochial Church Meeting
for 2021
held by Zoom on Wednesday 12th May 2021**

Page | 1

Electoral Roll for 2021, pp. 2-3

Churchwarden's Report including Proceedings of the PCC, pp. 4-5

Fabric and Buildings, pp. 6-7

Finance – including annual accounts and report – circulated separately.

Tandridge Deanery Synod, p. 8

Safeguarding, p. 9

Chair's Remarks

Electoral Roll for 2021

The number on the Electoral Roll prepared for the 2020 APCM, but unable to be adopted due to the postponement of the meeting, was 96.

Page | 2

During the year, seven members left the roll: four through moving away and three who died.

Three names were added to the roll.

Announcements about the revision of the roll were made in the required way ahead of the meeting, and the names on the revised roll have been on display in both churches for the required period. No amendments or additions have so far been reported.

The number on the roll for 2021 is therefore 92. A copy of the names included on the roll is reproduced below; the full version including addresses is kept securely in electronic form.

Names removed from the roll for 2021: Peter and Roberta Johnson; Caroline and Clive Tucker (moved away); Oliver Briscoe, Annie Parish and David Payne (deceased).

Names added to the roll for 2021: Jack Edwards, Susannah Garwood, Andrew Trevorah

Eric Pillinger
Electoral Roll Officer
May 2021

St Paul's with St. Agatha's, Woldingham Electoral Roll 2021

Page | 3

Last Name	First names
Arkoulis	Susan
Bates	Richard Graham
Batterbury	Michael Hugh
Battersby	Janine
Beer	Mark Alan
Beer	Anna Rosemary
Bell	Caroline Jane
Black-Nyaga	Christine
Blanchard	April
Bond	Ann
Briscoe	Rita Kay
Chapman	Alastair Thomas Lorimer
Chapman	Laura Josephine
Chapman	David Anthony
Chapman	Victoria Ann Lorimer
Chapman-Fortune	John Maurice
Chapman-Fortune	Tania
Chappell	Zsuzsanna
Christmas	Sheila
Clarke	Douglas Hilary
Collard	Nancy
Crothers	Lucy Mary
Crothers	William
Davison	Margaret
Edwards	Jack
Fortune	Judy
Francis	Rosemary Margaret
Francis	Victoria Louise
Francis	Dawn
Garwood	Susannah
Goscomb	Pamela Anne
Hamilton	Ann
Harris	Derek P C
Harris	Sheila D C
Hill	Nicoletta
King	Geoffrey
King	Jennifer Ann
Knight	Joyce
Kyle	Richard John
Levie	Jasmine Susan
Levie	Martin Anthony
Lloyd	John Edward
Locket	David Frank
Locket	Ingegerd Christiana
Lowndes	John Forbes Lingham
Lowndes	Susan Margaret
Mann	Casey Dawn

Last Name	First Names
Mann	Daniel Christopher
Marshall	Mona K.D.
Martin	Pamela Mary
Martineaux	Ryan
Martineaux	Danica
Mead	Alison Margaret
Metitiri	Kesiena
Metitiri	Laura
Musk	Shelagh Margaret
Nyaga Njeru	Abraham
O'Carroll	Katharine
Olton	Carolyn Elizabeth
Osborne	Marianne
Pillinger	Eric Sidney
Pirie	Alistair Cameron
Pirie	Rosemary Alison
Rendell	Elizabeth Jayne Boyd
Richardson	Mary Ann
Ridout	David John
Roberts	Christopher William
Ross	Gillian Mary
Salmon	Helen Sophia
Salmon	Timothy John
Simpson	Roger
Simpson	Susan Carole
Stevenson	Margaret Mary
Sykes	Pamela
Tapley	David Mark
Tapley	Judith Ann
Todd	David Peter
Todd	Denise Elaine
Tozer	Barbara Anne
Tozer	Robin Gerald
Trevorah	Andrew
Tupper	Timothy
Tyler	Amy Rebecca
Tyler	Janet Lynn
Tyler	Lucy
Weetman	Gillian Isabella
Weller	Anne Margaret
Westmarland	Maureen May
Williams	Pamela Hilda
Williams	William Trevor
Wood	Trevor
Woodthorpe	Alida H

Church Warden's Report
The Annual Parochial Church Meeting
12th May 2021
Including the Proceedings of the PCC

Page | 4

The APCM planned for 1 April last year did not take place as, by that time, the country was in lockdown and all churches closed due to the Covid-19 pandemic. The PCC has met virtually four times since then and the Standing Committee has also met virtually and communicated via e-mail.

When the churches were closed Rev. Catherine offered our usual services via You Tube and, although our churches are now open, Rev. Catherine is offering daily on line services to those who are not yet able to return to church. She is also e-mailing the service sheets, newsletters and other resources. The Footsteps group have continued to meet once a month via Zoom and we thank Rev. Catherine and Victoria Francis for continuing their work with the children.

After a three month break, it was wonderful to be able to open up our churches again last July. It meant putting measures in place to make sure we were all safe but it was very heartening to have so many back on that first Sunday. Thank you to Catherine for all the preparations she put in place and also to Janine Battersby who organised a "young" team of helpers to dust, clean and sanitise the church in those early weeks of re-opening.

We were unable to have our usual Harvest Supper last Autumn, and Remembrance Sunday was a scaled down event compared to previous years, but in some ways it was even more poignant. We were delighted that we were able to have six of our choir back at Christmas for our Nine Lessons and Carols.

The decision to close the church again after Christmas was a difficult one, but infection rates in this part of Surrey were higher than the national average and rising daily and there were a number of reported covid-19 cases in the village. Added to that, we were all being asked to stay at home. It was good to be back in church in time for Mothering Sunday and especially for Easter. Thank you to Catherine for the beautiful Easter services this year and to David and the choir for the music.

Our Treasurer, Tim Salmon, reports that our finances are still good and our general fund showed a surplus at the end of 2020 of £2,000. Our income was reduced by lower and fewer collections from services and the lack of fund raising events, but we continue to benefit from the annual licence fee from the base station. We honoured our pledge to pay the diocese £49,000 under the Parish Support Fund in 2020 but

have reduced our pledge to £46,500 for 2021, as it is anticipated our income will be further reduced. We are fortunate that we have been able to build up adequate reserves in recent years. Thank you to Tim for managing the church finances.

Page | 5

The Tower project has now been completed and we thank Christopher Roberts, Tim Salmon and Peter Johnson for managing this. Further information on this and other building work is given in the Fabric and Building Report which follows.

We were sorry to say goodbye this year to Clive and Caroline Tucker and Peter and Bobby Johnson who have moved away. Peter looked after our church buildings, and led our team of servers and readers for very many years and is much missed. We wish them all happiness in their new homes.

Sadly, two of our congregation have died recently - Adriana King-Hall, who, until a couple of years ago, attended St. Agatha's and David Payne. David was a former church treasurer and a regular worshipper at St. Agatha's. We send our condolences to the families.

Under the regulations introduced to deal with the problems caused by the Covid-19 pandemic, all PCC members and office holders were asked to remain in office for an additional twelve months until this, our 2021 annual meeting. Our three Deanery Synod members, Rita Briscoe, Eric Pillinger and Christopher Roberts are now due to stand down and we thank them for their years of service, particularly Christopher who I believe has served for 10 years. Eight PCC members have also completed their term of office - Derek Harris, Nikki Hill, Alison Mead, Janet Tyler and Robin Tozer and co-opted members, Tim Salmon, David Ridout and Zsuzsanna Chappell. We thank them all for their contribution over the last three years.

Hopefully, next year will be a more normal year for us all and we look forward to resuming our usual church events and enjoying time with each other.

Maureen Westmarland
Church Warden
April 2021

**FABRIC & BUILDINGS COMMITTEE REPORT FOR THE
ANNUAL PARISH MEETING ON 12 MAY 2021**

Page | 6

The Committee did not meet during the year but has maintained contact via e-mail and Zoom meetings.

Mrs Maureen Westmarland (*Church Warden*)

Christopher Roberts (*PCC Member for Base Station & Tower Project*)

Tim Salmon (*Treasurer*)

Quinquennial Inspection

The Quinquennial Inspection of our churches was carried out on 30 October. The written report is still outstanding due to our inspecting surveyor and his family having been ill with Covid, but it is hoped it will be available shortly. Work has been completed in respect of all matters listed after the previous inspections in 2010 and 2015.

The Tower

The work on damp proofing the tower is almost complete. The only outstanding matter is the replacement of the hatch between the bell room and the tower roof, which will make access to the roof easier and safer. The lightning conductor has been re-installed and a test certificate issued. However, some damp patches have appeared on the baptistery walls, which is worrying and advice is being sought as to why this has occurred and how we should proceed. It was also recently brought to our attention that some of the stones on the outer edges of the tower are crumbling and we are awaiting our inspecting surveyor's recommendations on this too.

The Village Memorial

Several people have said that the village memorial is looking rather dirty and we are seeking professional advice as to the best way to clean it.

Church Room Boiler

The boiler in the church room failed when it was re-started in September. We had already been warned that the boiler was nearing the end of its life and it was likely that repair work would be costly. It was therefore decided to replace it with a new one and the new Bosch boiler is now up and running. The work was carried out by HWCH who have been servicing the church boilers for a number of years. It was financed by the last of the monies left from the original amount raised to build the church room. In future any money needed to maintain the room will have to come out of the Church Maintenance Fund.

The two boilers in the church basement are also due for replacement in the next year or two. The manufacturer has now ceased trading and it is impossible to find spare parts.

Page | 7

Gutter Clearing

All the gutters and gullies at St. Paul's and St. Agatha's have been cleared of leaves and moss by Adrian Sands, as well as parts of the flat roof area at St. Paul's.

Gardening Work

Samuel Russell has cleared the leaves from the lawn and beds around St. Paul's as part of his volunteering work for the Duke of Edinburgh award, and we are very grateful for this. Janine Battersby has brought together a group of volunteers to undertake work on the church gardens at St. Paul's and the churchyard at St. Agatha's and we are grateful for their help too. Thank you to Tony Porter for continuing to cut the grass at St. Paul's.

St. Agatha's Churchyard

Our contractors at St. Agatha's are continuing to maintain the churchyard to a good standard. Those visiting St. Agatha's may notice that one of the old brick lined graves is currently fenced off and warning signs in place. This is the Buttle/Pocock family vault. The fencing is necessary because the concrete roof covering the top of the vault has broken into pieces where a tree has grown through it.. Tim Salmon has managed to make contact with a young member of the family, who was unaware of the family grave, and is not interested in maintaining it. We have therefore obtained a quotation from a firm of stonemasons who have carried out work at St. Agatha's in the past and the repair work will cost in the region of £1,600. The Parish Council has kindly agreed to cover half the cost of the work. This is in addition to the grant of £1,750 it has already given this year towards the cost of maintaining St. Agatha's churchyard.

Parking for the Disabled

The plan to install parking facilities at St. Paul's for the disabled has had to be put on hold for the time being, but it is hoped work can be started later in the year.

The Committee would like to thank all the volunteers who give their time so generously throughout the year to cleaning our churches and maintaining the grounds.

TANDRIDGE DEANERY SYNOD
Report for the Annual Parochial Church Meeting in Woldingham
on May 12 2021

Page | 8

Tandridge Deanery Synod was inaugurated in October 2016, and came into full operation in 2017. In terms of church organisation Deanery Synods are the bridge between the parishes and the diocese. They bring together parishes in a particular area (in the case of Tandridge 26 parishes in East Surrey stretching from Warlingham to the Sussex border) to exchange ideas and to discuss matters of common interest, particularly in relation to mission.

Tandridge Deanery is the amalgamation of what were previously the separate Caterham and Godstone Deaneries. It is chaired by the Area Dean, Michelle Edmonds, Team Rector of Warlingham. All licensed clergy in the deanery, including of course Rev Catherine, are members, while lay representatives (the number based on figures in each electoral roll) are elected by each parish at Annual Parochial Church Meetings (APCMs). For Woldingham the lay representatives, elected for three years at the 2017 APCM and extended for a further year during the lockdown, are Rita Briscoe, Eric Pillinger and myself. After ten years on the Deanery Synod I am now standing down. I have found it an interesting and rewarding experience, which I can recommend to others.

The Deanery Synod is a relatively new structure and a large body, with around 100 members and in normal circumstances meets three times a year. It aims to share the experience of different communities, some more urban and some more rural, in mission, in worship, in training and in working together. There is usually one major theme for each meeting, led by an outside speaker.

Because of the pandemic only two meetings have taken place in 2020-1. In December Bishop Jonathan spoke about the way in which the church and individual parishes might react to the challenges of the pandemic. In March Nicola Thomas, recently appointed to the diocesan staff with responsibility for social policy and the environment, spoke about her work.

At each meeting there are reports on proceedings in the Diocesan Synod, and in turn the discussion in the Deanery Synod is reported back to our own PCC.

Christopher Roberts
5 April 2021

**St. Paul and St. Agatha, Woldingham
Parish Safeguarding Report for the APCM 2021**

Page | 9

"A Safe Church" is a set of policies, procedures and guidelines produced by the Diocese of Southwark. These policies and guidelines are designed to enable all activities and environments to be kept as safe as possible for children and adults who may be vulnerable, while at the same time maintaining realistic common sense. All clergy, bishops, archdeacons, licensed readers and lay workers, church wardens and PCCs must have due regard to safeguarding guidance issued by the House of Bishops (this includes both policy and practice guidance) Where possible there is a single policy, but clearly these groups are different and at times they need to be treated differently. Significant amendments were made in 2018 in line with a number of new and revised policies from the National Safeguarding Team to reflect changes in wider safeguarding procedure and legislation. Also a revision of the document was made in 2019 and is available on the safeguarding pages of the Diocesan website. at www.southwark.anglican.org, as well as a hard copy kept in the church vestry.

The Parish Safeguarding Policies, based on "A Safe Church", are displayed on the notice board at the back of the church There is a link on the churches website. These policies are reviewed annually and adopted by the PCC. Regular users of the church room are required to comply with these policies and sign an agreement to that effect. The last Safeguarding self-audit was in November 2018 and we have completed our action plan. We improved record keeping and storage of confidential information in locked filing cabinets in the Choir vestry. We have obtained disclosures from the Disclosure and Barring service where appropriate.

Training has been online since the start of the Pandemic, but at that point we were up to date and I had continued to deliver training for the Diocese. In May 2020 the National Safeguarding team issued a 'Think Safeguarding ' document to maintain our focus on safeguarding during the restrictions having encouraged Churches taking responsibility for volunteering groups to follow usual safeguarding policies and practices, with which we complied. The Diocese committed to implementing recommendations of the Independent Inquiry into Child Sexual Abuse published in October 2020 and is reviewing with the National safeguarding team the effectiveness of current arrangements.

The Parish Safeguarding Officers are Alison Mead (652580) and Maureen Westmarland (345868) assisted by Rev. Catherine. There is a regular program of training/updating arranged by the Diocese which is currently online or on Zoom. If you ever have any safeguarding concerns, please contact one of the above or Diocesan team.

Alison Mead, April 2021

