

MINUTES OF THE ANNUAL PAROCHIAL CHURCH MEETING
HELD AT ST. PAUL'S WOLDINGHAM ON WEDNESDAY 15 APRIL 2015.

1. The minutes of the Annual Parochial Church Meeting held on Wednesday 30 April 2014 were circulated for approval. Proposed by Mrs. Nancy Collard and seconded by Mrs. Janet Tyler. Accepted as correct and all voted in favour.
2. **Matters arising from the Minutes - None**
3. **Appointment of Tellers.**
Mr. Derek Harris and Mr. Christopher Roberts were appointed as tellers.
4. **Presentation of the Electoral Roll.**
The Secretary reported that the number on the Electoral Roll at the APCM last year was 104. Three church members have been added – Mrs. Mona Marshall who was abroad when the Roll was redone, Mrs. Zsuzsanna Chappell, who is a newcomer to the village, and Miss Annie Weller who is now old enough to be included. Ms Adrianna King-Hall was removed as she is now living in a nursing home in Caterham. One person had been removed in error and his name was reinstated. The Roll now stands at 106.
5. **Election to the Caterham Deanery Synod**
The following members were elected in 2014 and were willing to continue as Deanery Synod representatives and ex officio members of the PCC:-

Mrs. Rita Briscoe (second year of three year term)
Mr. Christopher Roberts (second year of three year term)
Mrs. Maureen Westmarland (second year of three year term)

Proposed by Mrs. Nancy Collard and seconded by Mrs. Maggie Stevenson.

6. **Election to the Parochial Church Council.**
The list of previously elected PCC members willing to continue had been circulated:-

Mrs. Victoria Francis Bates (second year of three year term)
Mr. Peter Johnson (second year of three year term)
Mrs. Joyce Knight (third year of three year term)
Mr. Martin Levie (second year of three year term)
Mrs. Shelagh Musk (second year of three year term)
Mrs. Sue Simpson (second year of three year term)
Mrs. Janet Tyler (third year of three year term)

All proposed by Mr. Christopher Roberts and seconded by Mr. Rick Kyle.

Retiring Members

Mr. Bill Haines, Mrs. Alison Mead and Mrs. Eileen Porter stood down, having completed their three year term of office. Mrs. Judy Fortune stood down after one year to take up the office of churchwarden. Mr. Rick Kyle stood down having completed two years of a three year term. The Chairman thanked them all for their contribution. This left five places vacant.

The Secretary said six nominations for new members had been received:-

(1) Mrs. Zsuzsanna Chappell - proposed by Mrs. Rita Briscoe and seconded by Mrs. Maureen Westmarland

- (2) Mrs. Paula Nelson – proposed by Mr. Rick Kyle and seconded by Mr. Christopher Roberts
- (3) Mr. Eric Pillinger – proposed by Mrs. Rosemary Pirie and seconded by Mrs. Pam Martin
- (4) Mr. Tim Salmon – proposed by Mr. Rick Kyle and seconded by Mrs. Judy Fortune
- (5) Mrs. Maggie Stevenson - proposed by Mrs. Maureen Westmarland and seconded by Mrs. Rita Briscoe
- (6) Mrs. Denise Todd – proposed by Mrs. Alison Mead and seconded by Mrs. Maggie Stevenson

Voting papers were distributed. Voters were asked to select five candidates out of the six. When the votes were counted there was a tie between the two candidates in fifth place, each having received twelve votes. As the voting was very close for all the candidates the Chairman decided all six candidates should be elected. Their terms of office would be decided at the first meeting of the new PCC. **All in favour.**

7. Election of Deputy Churchwarden

Mrs. Paula Nelson is willing to serve as Deputy Church Warden. She was proposed by Mr. Christopher Roberts and was seconded by Mr. Rick Kyle. Mrs. Nelson was elected. All in favour.

8. Reports

(a) Secretary's Report

The Secretary gave her report giving details of the PCC's discussions and activities over the past year.

(b) Fabric and Building Report (previously circulated)

The chairman, Mr. Peter Johnson, commented as follows:-

- (i) As stated in the report, the main problem at the moment is finding a permanent solution to the damp in the tower.
- (ii) With regard to the parking area in Croft Road, since the report was circulated the BT contractors have attempted to remedy the damage they caused but, unfortunately, they filled in the wrong hole and the problem remains.
- (iii) It is proposed to carry out repair work to the turning circle at St. Paul's
- (iv) At St. Agatha's Mr. Christopher Sykes has brought in new contractors to cut the grass and additional work has been done to the hedges.
- (v) A tree had fallen down across the front hedge at St. Agatha's causing considerable damage to the hedge. Mr. Sykes would like the gap in the hedge to become a permanent feature as it gives a view of the churchyard behind. Mr. Johnson said this would be considered.

(c) Finance (previously circulated)

The Treasurer, Mr. Tim Salmon, said that, in spite of the deficit of £3,400 in 2014, he felt reasonably optimistic about finances for 2015. Regular giving had increased as a result of the stewardship campaign in March last year and we will gain the full benefit this year. Our quota has been reduced by £7,000 and we may receive £5,000 rental from the base station. Mr. Salmon thanked Mr. Roger Lugg for continuing to act as Independent Examiner for the accounts.

(d) Deanery Synod and Team Council (previously circulated)

Mr. Roberts reported that it is hoped to "breathe new life" into Deanery Synod and it is hoped the Deaneries will take on a more important and influential role in the future.

The Team Council had not met this year due to the illness of Rev. Duncan Swan, the Team Rector, but meetings will resume in June.

(e) Safeguarding (previously circulated)

Rev. Catherine said the PCC had re-adopted the safeguarding policies at the March meeting. We are fortunate to have Alison Mead as our Safeguarding Officer as she has considerable expertise in this area.

(f) Worship Committee (previously circulated)

Rev. Catherine said that the Worship Committee had worked on planning and reviewing major services and events throughout the year.

(g) Footsteps Children's Group (previously circulated)

Rev. Catherine said the group continues to thrive under the leadership of Victoria Francis. The extra Footsteps session on the first Friday of the month and the new 11.30 service on the first Sunday continue to attract families not usually in church. It is hoped that the older children will be able to help welcome people on the third Sunday.

(h) Social Committee (previously circulated)

Mrs. Tyler thanked all those who had helped with the Harvest Supper and other events during the year.

(i) Publicity, Communication and Welcome (previously circulated)

Rev. Catherine said this was a new committee and it was now looking into the possibility of the church having its own web-site and is looking at how other parishes have done this. It was mentioned that the link from the Parish Council web-site needed to be updated and Frank Myers should be contacted about this.

Mr. Pirie asked if there had been any response from the publicity at the Newcomers Party. Rev. Catherine said there had not been any response to date but it is early days.

(j) Churchwardens' Remarks

Mrs. Collard thanked everyone for their support over the last three years. Rev. Catherine thanked Mrs. Collard for her work as churchwarden and for agreeing to continue to look after the bookings for the church room.

(k) Chairman's Report

Rev. Catherine thanked everyone who has worked so hard over the last year to enable the work of the parish to continue and develop – those who hold official roles and the many who work tirelessly behind the scenes.

She thanked Mr. Peter Johnson for his work in the maintenance of the two churches and Mr. Peter Johnson and Mr. Christopher Roberts for organising the ceremony for the dedication of the new village memorial.

Work with children and families formed one of the major strands of the Mission Action Plan submitted to the diocese in December 2014. The church has continued to develop its work with children by introducing a new monthly late morning "Footsteps" service on the first Sunday of the month. This, together with the monthly "Friday Footsteps" after school session, is beginning to attract new families to services and events. Rev. Catherine thanked Mrs. Victoria Francis Bates for her time and enthusiasm in leading the Footsteps Group.

9. Election of Church Stewards (Sidesmen and Sideswomen)

The proposed list of stewards had been circulated:-

Mrs. Sheila Christmas
Mrs. Nancy Collard
Mrs. Margaret Davison
Mrs. Judy Fortune

Mr. David Locket
Mr. John Lowndes
Mrs. Marianne Osborne
Mr. David Payne

Mrs. Dawn Francis
Mr. Derek Harris
Mrs. Joyce Knight

Mrs. Maggie Stevenson
Mr. Robin Tozer
Mrs. Janet Tyler

All proposed by Mr. Christopher Roberts and Mrs. Rita Briscoe.

10. Election of Representatives to Caterham Team Council

Mrs. Maggie Stevenson and Mrs. Janet Tyler were willing to serve. These were proposed by Mrs Rita Briscoe and seconded by Mrs. Maureen Westmarland and were elected.

11. Appointment of Independent Examiner

It was agreed that Mr. Roger Lugg will be asked to act as Independent Examiner for the 2015 accounts. Proposed by Mr. Tim Salmon and seconded by Mr. Derek Harris.

12. Mission Action Plan (circulated)

Rev. Catherine said the Mission Action Plan would be reviewed at each PCC meeting.

13. Any Other Business

Mr. Alistair Pirie recorded a vote of thanks for all that Tony Mead had done for the church over a number of years - as Church Treasurer, Team Treasurer, PCC member and four years as churchwarden.

14. Closing Prayers

The meeting closed at 9.35 with The Grace.